

# Rancho Viejo South Community Association

55 Canada del Rancho, Suite B, Santa Fe, NM 87508 • (505) 473-1042 • www.ranchoviejosouth.org

## Design Review Committee (DRC) Modification Submittal Form

Date: \_\_\_\_\_

Homeowner(s) Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Model/Series: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Proposed Modification(s): \_\_\_\_\_

\_\_\_\_\_

Contractor: \_\_\_\_\_

### Please include the following information in your submittal:

If proposed modification(s) is a structure (i.e. play structures, portals, etc.), the following information must be submitted in order to be evaluated by the DRC:

- ✓ elevation drawings indicating dimensions (drawing showing view of structure from the front and side)
- ✓ location of structure on lot indicated on a plot plan
- ✓ materials/finishes

If proposed modification(s) is landscaping or hardscaping (i.e. sidewalks, driveway additions, etc.), the following information must be submitted in order to be evaluated by the DRC:

- ✓ drawing indicating the location of each feature on your lot
- ✓ materials and/or plant list
- ✓ dimensions of modification (i.e. sidewalks, patios, etc.) if applicable

**Any changes or omissions made to this submittal after approval is granted MUST BE REVIEWED AND APPROVED BY THE DESIGN REVIEW COMMITTEE before the changes or omissions are made. Some submittals may also require approval from other entities.**

No member of the Design Review Committee shall be responsible in any way for any defects in any plans and/or specifications submitted in accordance with the rules and regulations of the Rancho Viejo South Community Association, nor for any structural defects in any building or structure erected according to such plans and specifications. In addition, no member of the Design Review Committee shall be responsible for any drainage problems encountered resulting from grading changes on the lot.

Owner's Signature(s): \_\_\_\_\_

\_\_\_\_\_

Applicant's Signature: \_\_\_\_\_